

MINUTES

AVRA VALLEY FIRE DISTRICT REGULAR MEETING OF THE BOARD OF DIRECTORS



Meeting Date: Friday, May 24, 2019
Meeting Time: 8:00 AM
Location: 21021 E. Homestead Drive, Red Rock, AZ 85145

RECORDING ON.

1) **Call To Order** Chairman Castaneda called the meeting to order at 8:01AM.

2) **Pledge of Allegiance** The *Pledge of Allegiance* was recited by all present.

3) **Roll Call** Ms. Palmquist called roll. In attendance:

Chairman Castaneda, Jr	Chief Delfs
Vice-Chairman Bauer	Assistant Chief Klein
Clerk Neilson (absent/excused)	Lorrie Palmquist
Director Armendarez (present by phone)	Counsel Wencker (absent/excused)
Director Haffner	Several Firefighters were also in attendance

4) **Recognition of Personnel Captain Tharp and Firefighter Collings 5 Yr Pins**

Chief Delfs stated that Captain Tharp is a paramedic at Station 193, the current President of the Union, and was *Firefighter of the Year* for 2018. Firefighter Collings is one of the main reasons our District has such a successful wildland program. As an Engine Boss, Firefighter Collings does a stellar job of taking care of the crews on assignment. The Chief expressed thanks on behalf of the District for 5 years of committed service.

5) **Call To The Public** NONE.

6) **Announcements, Current Events & Correspondence** NONE.

7) **Review, Discussion and possible Action** regarding the following items for consent:

- Minutes from the regular meeting held April 26, 2019
- Minutes from the special meeting held May 2, 2019
- Resolution 2019-01 authorizing the amendment of the Avra Valley Fire District's Boundaries to Include the Pinal Air Park property situated at the intersection of Trico Road and Pinal Air Park Road, Parcel numbers 410-08-007G, 410-14-0030, 410-08-007J, and 410-08-007K

Vice-Chairman Bauer motioned to approve the consent agenda. Director Haffner seconded.

Motion carried unanimously, 4:0.

8) **Chief's Report**

The Fire Chief may update the Board on items of interest relating to but not limited to the following: Response times, vehicles, facilities, labor relations, personnel, finance, grants, communications and/or training. Alternatively, the Fire Chief may provide written comments in the Board Member's packets or by email. The Board Members may ask clarifying questions and they may direct the Chief to place items on future agendas for further discussion or action.

The Chief highlighted the following items from his report:

- Annual burn ban is June 1, 2019 through September 2, 2019. The District will not issue burn permits during this period, but will start up again right after Labor Day on September 3, 2019.
- Ladder tender has been prepared by COT and we can pick up on Tuesday morning, May 28, 2019. The tender will be taken in for striping immediately and will be put in service as soon as possible.

Chairman Castaneda inquired about the wildland season which is just gearing up. Chief Delfs stated that we are ready to go, and we have already responded to several initial attacks.

9) **Review, Discussion and possible Action to approve the April 2019 Financial Reports and authorize the Chairman and Clerk to sign the Certificate of Review.**

Vice-Chairman Bauer motioned to approve the April 2019 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*. Director Armendarez seconded.

Motion carried unanimously, 4:0.

10) **Review, Discussion and possible Action to adopt the FY20 Proposed Budget and Bond Levy Rate**

Chief Delfs stated that the *FY20 Proposed Budget* is very similar to the current fiscal year budget. He commented that the District intends to maintain this budget level for another year with the belief that long term sustainability should improve. The *FY20 Proposed Budget* contains grant capacity up to \$750,000. The bond levy rate is .60 cents, the same as last year. For the second year, our tax levy rate is posted at the voter approved rate of \$3.50. Chairman Castaneda expressed thanks to the team for keeping the fiscal framework in line. Chairman Castaneda motioned to adopt the FY20 Proposed Budget and the bond levy rate. Director Haffner seconded. ***Motion carried unanimously, 4:0.***

11) **Review, Discussion and possible Action to consider, revise and/or possibly approve the draft Strategic Plan for the Avra Valley Fire District.**

The current Strategic Plan was adopted nine years ago and all objectives were met ahead of schedule. A new planning process was initiated which included three planning sessions involving all personnel. Input was obtained from the Board, the Union and all shifts. The proposed plan is well thought out and one that everyone will support. Vice-Chairman Bauer motioned to approve the new *Strategic Plan* for the District. Director Haffner seconded. ***Motion carried unanimously, 4:0.***

12) **Reports of Board Members and Staff NONE**

13) **Future Agenda Items**

Public Hearing 8:00 AM ST 194 June 28, 2019

Public Hearing 6:00 PM ST 191 June 28, 2019

14) **Date of Next Board Meeting : June 28, 2019 FY20 Budget Adoption**

15) **Adjournment**

Vice-Chairman Bauer motioned to adjourn the meeting. Director Haffner seconded. Motion carried unanimously, 4:0. Meeting adjourned at 8:24 AM.

Recording Off.



SIGNED



DATE

Board Members

Luis Castaneda, Jr. Sara Bauer Eric Neilson Thomas Armendarez James Haffner

In accordance with the Federal law and the U.S. Department of Agriculture policy, Avra Valley Fire District is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202)720-6382 (TDD).