

# MINUTES

## AVRA VALLEY FIRE DISTRICT

### REGULAR MEETING OF THE BOARD OF DIRECTORS



**Meeting Date:** Friday, June 28, 2019

**Meeting Time:** 8:00 AM

**Location:** 21021 E. Homestead Drive, Red Rock, AZ 85145

RECORDING ON.

- 1) **Call To Order** Vice-Chairman Bauer called the meeting to order at 8:07 AM.
- 2) **Pledge of Allegiance** The *Pledge of Allegiance* was recited by all present.
- 3) **Roll Call** In attendance:

Chairman Castaneda, Jr (present by phone)	Chief Delfs
Vice-Chairman Bauer	Assistant Chief Klein
Clerk Neilson	Lorrie Palmquist
Director Armendarez	Counsel Wencker (present by phone)
Director Haffner	Several Firefighters were also in attendance

#### 4) **Public Hearing on Proposed Budget FY 2020**

Pursuant to A.R.S. 48-805 and 48-807, The Avra Valley Fire District through its Board of Directors, has prepared an annual budget that contains detailed estimated expenditures for the fiscal year and clearly shows salaries payable to employees of the District, including the Fire Chief. In accordance with State statute, the *FY20 Proposed Budget* was posted in four public places and on the District's website for twenty days prior to holding this Public Hearing for the purpose of adopting said budget. Copies of the budget have also been made available to members of the public upon written request to the District. A second Public Hearing will be held at 6:00 this evening at Station 191. Following the second Public Hearing, the District Board may adopt the budget, whereafter a complete copy of the *Adopted FY20 Budget* shall be posted in a prominent location on the District's official website within seven business days and shall be retained on the website for at least sixty months.

Chairman Castaneda motioned to open the public hearing. Director Armendarez seconded.  
***Motion carried unanimously, 5:0.***

#### 4.1) **Public Comment on the FY 2020 Budget pursuant to ARS 48-807. NONE.**

#### 4.2) **Adjourn Public Hearing**

After no public comment, Chairman Castaneda motioned to adjourn the public hearing until 6 PM this evening. Director Haffner seconded. ***Motion carried unanimously, 5:0.***  
Public Hearing adjourned at 8:11 AM.

## 5) Recognition of Personnel

### 1. Unit Citation for Incident #1900045, the successful technical rescue of an individual trapped under a vehicle.

Captain Felix	Paramedic Klein
Captain Roberts	Firefighter Conley
Engineer Albrecht	Firefighter DelPercio
Paramedic Baca-Cruz	Firefighter Martinez
Paramedic Johnson	

### 2. Hospital Door to Cath Lab Balloon Pin for Incident #1900775. This is given out by NW Hospital when an ambulance crew recognizes and transports an individual having an MI from door to the cath lab in less than 60 minutes.

Paramedic Baca-Cruz and Firefighter Conley were recognized for their transport from door to cath lab in 28 minutes. Chairman Castaneda offered thanks to all the firefighters for their stellar performance.

## 6) Call To The Public **NONE**

## 7) Announcements, Current Events & Correspondence

- *AFDA/Az Fire Chief's Conference in Glendale July 8-12, 2019*
- *Public Hearing this evening at 6:00 PM with FY20 Budget Adoption immediately following*

## 8) Review, Discussion and possible Action regarding the following items for consent:

- *Minutes from the regular session held May 24, 2019*
- *Approve Resolution 2019-02 declaring August as "Drowning Impact Awareness Month"*

Chairman Castaneda motioned to approve the consent agenda. Director Armendarez seconded.  
*Motion carried unanimously, 5:0*

## 9) Chief's Report

*The Fire Chief may update the Board on items of interest relating to but not limited to the following: Response times, vehicles, facilities, labor relations, personnel, finance, grants, communications and/or training. Alternatively, the Fire Chief may provide written comments in the Board Member's packets or by email. The Board Members may ask clarifying questions and they may direct the Chief to place items on future agendas for further discussion or action.*

The Chief highlighted the following items from his report:

- Wildland season is in full swing. We only have one engine boss available for a time.
- The Strategic Plan has been completed.
- The SORC Plan has been completed.
- The new PCWIN radio system is working well and the house package has arrived but is not installed yet.
- Our new squad vehicle is being prepped and will be placed in service soon at Station 194.
- Four individuals have tendered their resignations, two firefighters and two paramedics.



10) Review, Discussion and possible Action to approve the May 2019 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*.

Chief Delfs commented that the footnotes which accompany the financial statements are very thorough. After no questions, Vice-Chairman Bauer motioned to approve the May 2019 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*. Director Armendarez seconded. *Motion carried unanimously, 5:0.*

11) Review, Discussion and possible Action to approve the renewal of the Education Agreement with Pima Community College

Chief Delfs stated that the agreement with Pima College includes allowing Chief Klein to continue to instruct students in-house at the District. Counsel Wencker has already reviewed the agreement. Vice-Chairman Bauer motioned to approve the renewal of the education agreement with Pima Community College. Chairman Castaneda seconded. *Motion carried unanimously, 5:0.*

12) Review, Discussion and possible Action to approve the PCWIN Subscriber Services Agreement between Pima County and Avra Valley Fire District

Chief Delfs stated that we are hoping to move to PCWIN as our primary radio system because it now provides much better coverage than the VHF system. Also, we will be able to equip our vehicles inexpensively because PCWIN has provided the radios that we needed and they will waive the cost of activating the new radios. The region will be able to disable some repeater sights which will save the District some money. The IGA has been reviewed by Counsel Wencker and his edits were sent to PCWIN and to the Pima County Attorney for their concurrence. We are waiting for the final agreement to be returned to us. Once the final agreement is received by our District, we will need authorization to move forward. After further discussion regarding the proposed changes, Chairman Castaneda motioned to approve the agreement if the Pima County Attorney concurs with Mr. Wencker's proposed changes. Director Armendarez seconded. *Motion carried unanimously, 5:0.*

13) Reports of Board Members and Staff

- Vice-Chairman Bauer inquired about a 4<sup>th</sup> of July notice for the website regarding fireworks.
- Chairman Castaneda congratulated Chief Delfs for assuming the role of Vice-Chairman of the Pima County Fire Chiefs Association.

14) Future Agenda Items: Fire Chief annual performance review at the July meeting.

15) Date of Next Board Meetings: June 28, 2019 6:00 PM ST 191  
July 26, 2019

16) Adjournment

Vice-Chairman Bauer motioned to adjourn the meeting. Director Armendarez seconded. *Motion carried unanimously, 5:0.* Meeting adjourned at 8:42 AM.

Recording Off.



SIGNED



DATE

Board Members

Luis Castaneda, Jr. Sara Bauer Eric Neilson Thomas Armendarez James Haffner

*In accordance with the Federal law and the U.S. Department of Agriculture policy, Avra Valley Fire District is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202)720-6382 (TDD).*