



MINUTES
AVRA VALLEY FIRE DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

Meeting Date: Wednesday, January 27, 2016
Meeting Time: 10:00 AM
Location: 21021 E Homestead Drive, Red Rock, Az 85145

Recording On

- 1) **Call To Order** Chairman Castaneda called the meeting to order at 10:00 AM.
- 2) **Pledge of Allegiance** The *Pledge of Allegiance* was recited by all present.
- 3) **Roll Call** Secretary Palmquist called roll. In attendance:

Chairman Castaneda, Jr.	Chief Delfs
Vice-Chairman Bauer	Assistant Chief Klein
Clerk Neilson	Lorrie Palmquist, Finance/Admin
Director Horch (absent, excused)	Counsel Wencker (present by phone)
Director Armendarez	

Two District residents were in attendance.

- 4) **Recognition of Personnel** None.
- 5) **Review, Discussion and possible Action to Approve the Minutes from the Regular Board Meeting held December 16, 2015**

Clerk Neilson motioned to approve the minutes from the regular Board meeting held December 16, 2015. Director Armendarez seconded. *Motion carried unanimously, 4:0.*

- 6) **Call To The Public**

District resident, Mr. Grady Tipler, addressed the Board, stating his safety concerns regarding traffic on the frontage road. Mr. Tipler inquired if the District could reach out to Pinal County regarding placing a YIELD sign in the area.

- 7) **Announcements, Current Events & Correspondence**

A Christmas card received from a former employee was handed out at the meeting.

8) Report from the Fire Chief

Chief Delfs addressed the Board, stating that the District is still working with Pinal County to obtain the final permits for Station 193. Chairman Castaneda expressed thanks to the Chief for all his efforts with the permitting process in Pinal County. Director Neilson stated that additional fees may be incurred prior to obtaining the final permit for the project. Chief Delfs offered that the Board may need to consider preparing a letter to the Pinal County Board of Supervisors.

9) Review, Discussion and possible Action to approve the December 2015 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*.

Chief Delfs addressed the Board, emphasizing several points from the footnotes provided with the December *Cash Flow Statement*. He added that the January statement will reflect another wildland fire payment received, the PSPRS premium refund payment received, and the 2015 Audit fee paid.

Vice-Chairman Bauer motioned to approve the December 2015 financial reports and authorize the Chairman and Clerk to sign the *Certificate of Review*. Clerk Neilson seconded.

Motion carried unanimously, 4:0.

10) Review, Discussion and possible Action regarding contract with Paige Valdeserri, LLC

The proposed revised contract with Paige Valdeserri, LLC, was distributed at the meeting. Chief Delfs summarized that the prior contract was a one year agreement. Counsel Wencker has reviewed the proposed changes to the contract renewal. Discussion ensued relating to the benefits provided by this employee assistance agreement. Vice-Chairman Bauer motioned to accept the contract as written. Clerk Neilson seconded. ***Motion carried unanimously, 4:0.***

11) Review, Discussion and possible Action regarding the building projects

Chief Delfs stated that Station 191 has had a significant transformation. Insulation and the exhaust system have been installed in the apparatus bay. Demolition has started on the education center to be located in the old Halberg Center. Currently, our contractors are concentrating on the grading at Station 193.

Clerk Neilson motioned that the District do everything possible to expedite the permitting process with Pinal County so that higher impact fees will not be incurred, and that the District appeal to Supervisor Smith to waive any additional fees incurred. Chairman Castaneda added a friendly amendment to request that the Board prepare a letter to the Pinal County Board of Supervisors for their February meeting. The motion was seconded by Vice-Chairman Bauer. ***Motion carried unanimously, 4:0.***

Counsel Wencker suggested that a notice of possible quorum be posted on the website if members of our Board are planning to attend the Pinal County Supervisors meeting in February.

12) Reports of Board Members and Staff

Chairman Castaneda attended the holiday awards banquet in December, commenting that it was really good to meet so many of the new staff.

Chairman Castaneda, Vice-Chairman Bauer, Clerk Neilson and Director Armendarez attended the recent AFDA Conference in Laughlin. Everyone commented that it was informative and provided a positive environment for networking.

Lorrie will be attending two accounting conferences in Phoenix over the next several weeks.

13) Future Agenda Items: FACEBOOK

14) Date of Next Board Meeting February 24, 2016

15) Adjournment

Vice-Chairman Bauer motioned to adjourn the meeting. Director Armendarez seconded. Motion carried unanimously, 4:0. Meeting adjourned at 10:38 AM.

Recording Off

Eric Neilson
APPROVED

2/23/16
DATE

Board Members

Luis Castaneda, Jr. Sara Bauer Eric Neilson Brian Horch Thomas Armendarez

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