



MINUTES
AVRA VALLEY FIRE DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

Meeting Date: Tuesday, February 23, 2016
Meeting Time: 10:00 AM
Location: 21021 E Homestead Drive, Red Rock, Az 85145

- 1) **Call To Order** Chairman Castenada called the meeting to order at 10:03 AM.
- 2) **Pledge of Allegiance** The *Pledge of Allegiance* was recited by all present.
- 3) **Roll Call** Secretary Palmquist called roll. In attendance:

Chairman Castaneda, Jr.
Vice-Chairman Bauer
Clerk Neilson
Director Horch
Director Armendarez

Chief Delfs
Assistant Chief Klein
Lorrie Palmquist, Finance/Admin
Counsel Wencker (present by phone)

4) **2015 Audit Presentation via Teleconference**

Mr. Saunders addressed the Board stating that the District received a clean opinion for the fiscal year ended June 30, 2015, commenting that the presentation of and all underlying information is accurate and according to standards. Mr. Saunders explained that in addition to the numbers, the auditor is required to look at internal controls and the policies/ procedures to determine if they are sufficient and being complied with. No deficiencies nor instances of noncompliance were identified. Beginning with the fiscal year ended June 30, 2015 and going forward, GASB 68 requires that net pension liability be fully accrued within the government-wide statements.

Director Horch motioned to accept the audit report as presented by the auditor via teleconference. Director Armendarez seconded. *Motion carried unanimously, 5:0.*

- 5) **Recognition of Personnel** Badge pinnings rescheduled for next month.

6) **Review, Discussion and possible Action to Approve the Minutes from the Regular Board Meeting held January 27, 2016**

Vice-Chairman Bauer motioned to approve the minutes from the regular Board meeting held January 27, 2016. Director Armendarez seconded. *Motion carried unanimously, 5:0.*

- 7) **Call To The Public** NONE

8) **Announcements, Current Events & Correspondence**

- 2016 Special Districts Meeting in Casa Grande on Tuesday, March 15, 2016
- Thank You card received from Grace Lutheran pioneers
- Chief Delfs announced that a long time resident of the District recently passed away

9) Report from the Fire Chief

Chief Delfs addressed the Board, expressing that many exciting events are transpiring in the District, such as building projects, annexations, and captain certification classes. He commented that our instructors are doing an excellent job, and it is good to have the in-house expertise to offer certification classes which are Avra-centered. Also, the Chief stated that we are waiting to repair the type 3 engine until we receive word from the AFG grant recently applied for.

Vice-Chairman Bauer inquired if the fuel tank at Station 193 may need to be moved due to the proximity of the new building. The Chief responded that we will need to wait until the building foundation is in place to have a better idea of how to address the access issue.

10) Review, Discussion and possible Action to approve the January 2016 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*.

Vice-Chairman Bauer motioned to approve the January 2016 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*. Director Horch seconded. **Motion carried unanimously, 5:0.**

11) Review, Discussion and possible Action to adopt a resolution regarding the reporting procedures for the District bonds

Chief Delfs addressed the Board explaining that bond counsel recently advised the District that additional disclosures are being enforced, including 3 tables of information which contain information from both counties. We are working with the bond counsel and the bond broker to gather the necessary information and establish templates for future postings.

Vice-Chairman Bauer motioned to adopt resolution 2016-01 regarding the disclosure compliance procedures required for the district bonds. Clerk Neilson seconded. **Motion carried unanimously, 3:0.**

12) Review, Discussion and possible Action regarding the building projects

Chief Delfs invited the Board members to visit the stations and take a look at recent transformations, commenting that the troops are *very* pleased. With permits finally received for the Station 193 project, slabwork is done, metalwork should begin next week, and the project should be move-in ready sometime in May. We are seeking bids on remodeling the old apparatus bay. The old mobile home at Station 192 should be pulled out by the end of this week. Restriping of the parking lot has recently occurred at Station 194, along with the asphalt being resealed. Station 191 has had the front apron of the parking lot resealed, and striping will occur next week.

Vice-Chairman Bauer inquired about renovating the backyard area at Station 191. The Chief responded that we are waiting to see what is remaining in the bond fund before making a decision on landscaping. Chief Delfs reminded the Board that the cost of the Station 193 project may be somewhat higher than the other projects due to the significant permit fees incurred from Pinal County.

13) Review, Discussion and possible Action regarding possible annexation of 9926 N Running Back Way into the District

Chief Delfs explained that a property was recently purchased in the Silverbell Trails Estates. Although the District has approached the homeowners association several times in the past, the HOA has fought annexation into the District. As a result, several property owners have approached the District individually for annexation. Annexation will not cost the District anything, yet we will gain a small amount of tax revenue from the property entering our District.

Chairman Castaneda motioned to adopt resolution 2016-02 regarding annexation of the property located at 9926 N Running Back Way into the District. Clerk Neilson seconded. *Motion carried unanimously, 5:0.*

14) Review, Discussion and possible Action regarding possible annexation of several properties in the area of Picacho Peak

Chief Delfs stated that owners of at least ten properties in the Picacho Peak area have indicated they are willing to annex into the District, but written requests have not been received yet. Also, business owners in that area have indicated they want to annex into the District, but they are waiting on the State to allow it because their businesses are located on State land.

15) Review, Discussion and possible Action regarding Facebook or other social media

Vice-Chairman Bauer stated that the Board should revisit the idea of an information-based District Facebook page for communication purposes. Discussion ensued regarding establishing a social media policy, related public record and archive issues, open meeting law compliance, and the value of disseminating information via social media.

After lengthy discussion, Vice-Chairman Bauer motioned to give Chief Delfs the authority to institute a Facebook page. Chairman Castaneda added a friendly amendment to confirm that the Facebook page will be set up with boundaries as a one-way dissemination of information, and will include a pinned post explaining the mission of the page and a link to the District website. Director Horch seconded the amendment along with the friendly addition. *Motion carried unanimously, 5:0*

16) Reports of Board Members and Staff

Vice-Chairman Bauer announced that she recently toured the new Three Points Fire Station. Further, she will be attending the AFDA Education Committee on March 3.

17) Review, Discussion and possible Action regarding a recent charge of discrimination to include the possibility of entering *Executive Session* pursuant to A.R.S. 38-431.03(A)(3) for legal advice with the attorney for the District regarding the recent charge

Chairman Castaneda motioned to adjourn into Executive Session for the purpose of conferring with the District's legal counsel. Director Horch seconded. ***Motion carried unanimously, 5:0.*** Regular session adjourned into Executive Session at 11:32 AM.

Regular meeting reconvened at 11:52 AM.

Chairman Castaneda reminded the Board members not to discuss or deliberate any information from the Executive Session pending possible civil penalties and dismissal of office. Actions resulting from violation of these terms may not handled by District representation.

18) Future Agenda Items

- Badge Pinnings
- Followup on Facebook page

19) Date of Next Board Meeting

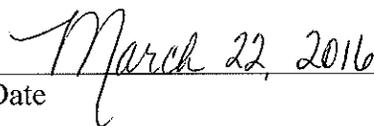
Director Horch inquired about moving the meeting to Tuesday, March 22, or Thursday, March 24, 2016. The Board confirmed Tuesday, March 22 for the next meeting.

20) Adjournment

Vice-Chairman Bauer motioned to adjourn the meeting. Clerk Neilson seconded. ***Motion carried unanimously, 5:0.*** Meeting adjourned at 11:55 AM.



Authorized Signature



Date

Board Members

Luis Castaneda, Jr. Sara Bauer Eric Neilson Brian Horch Thomas Armendarez

In accordance with the Federal law and the U.S. Department of Agriculture policy, Avra Valley Fire District is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202)720-6382 (TDD).