



MINUTES
AVRA VALLEY FIRE DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

Meeting Date: Tuesday, October 20, 2015
Meeting Time: 10:00 AM
Location: 21021 E Homestead Drive, Red Rock, Az 85145

Recording On

- 1) **Call To Order** Chairman Castaneda called the meeting to order at 10:03 AM.
- 2) **Pledge of Allegiance** The *Pledge of Allegiance* was recited by all present.
- 3) **Roll Call** Secretary Palmquist called roll. In attendance:

Chairman Castaneda, Jr.
Clerk Neilson
Director Bauer
Director Horch

Chief Delfs (absent and excused)
Assistant Chief Klein
Lorrie Palmquist, Finance/Admin
Counsel Wencker (present by phone)

4) **Review, Discussion and possible Action to install a new Board Member**

Chairman Castaneda received notice from appointed Board member, Dawn Zucher, that she will not be able to fulfill the position. Counsel Wencker addressed the Board stating that the 90-day clock starts again now for that position, so the District can advertise for residents interested in filling the vacancy. Director Bauer inquired if the District should reach out to prior applicants. The Chairman suggested that ample opportunity be given to the entire District, and that the Board should be ready to appoint someone at the November meeting. Discussion ensued regarding the training required for Board members. The general consensus of the Board was to open the interest period for another month to gain as much input as possible from the public, and be prepared to appoint someone at the next meeting. Director Horch motioned to repost the interest period for 29 days (through November 17, 2015) and make an appointment at the November Board meeting, with Open Meeting law information being distributed as each Letter of Interest is received. Director Bauer seconded. ***Motion carried unanimously, 4:0.***

5) **Review, Discussion and possible Action to elect Officers of the Board of Directors** **TABLED**

6) **Recognition of Personnel** **None**

7) **Review, Discussion and possible Action to Approve the Minutes from the Regular Board Meeting held September 23, 2015 at 10:00 AM**

Clerk Neilson motioned to approve the Minutes from the regular Board meeting held September 23, 2015. Director Horch seconded. ***Motion carried unanimously, 4:0.***

8) **Review, Discussion and possible Action to Approve the Minutes from the Executive Session held September 23, 2015**

The Executive Session minutes were handed out to the Board members for review. Director Bauer motioned to approve the Executive Session minutes from September 23, 2015. Chairman Castaneda seconded. ***Motion carried unanimously, 4:0.***

9) **Call To The Public** **NONE**

10) Announcements, Current Events & Correspondence

Our Local 4462 won the annual firefighter chili cook-off. Kudos !

11) Report from the Fire Chief

Chief Delfs is absent/excused from the meeting. The Chief submitted an informational memorandum which is included in the meeting materials.

12) Review, Discussion and possible Action to approve the September 2015 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*.

Chairman Castaneda motioned to approve the September 2015 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*. Clerk Neilson seconded. Motion carried unanimously, 4:0.

13) Review, Discussion and possible Action regarding the building projects

- As of Friday, October 16, 2015, Station 192 is open and running calls. We are, however, waiting for Northwest to install a house lighting package.
- Pinal County is treating the Station 192 project as a new construction and is requiring various impact studies which could substantially increase the cost of the project.
- Regarding Station 191, we may have to consider using another facility rather than the Halberg center for storing and accumulating items for the annual Adopt-a-Family program.

14) Reports of Board Members and Staff

- Chairman Castaneda attended the Fallen Firefighters Dedication at the State Capitol. It was a moving event and was well attended. Brief discussion ensued regarding acquiring a District flag with our logo.
- Director Bauer announced that Chief Delfs has agreed to speak at the July conference. Also, AFDA is pursuing offering an online finance class.

15) Future Agenda Items

- Appointment of a Board member
- Election of Board officers

16) Date of Next Board Meeting November 18, 2015

17) Adjournment

Director Bauer motioned to adjourn the meeting. Director Neilson seconded. Motion carried unanimously, 4:0. Meeting adjourned at 10:47 AM.

Date _____

Approved _____

Board Members

Luis Castaneda, Jr. Sara Bauer Eric Neilson Brian Horch

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