



**MINUTES**  
**AVRA VALLEY FIRE DISTRICT**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**

**Meeting Date:** Wednesday, July 22, 2015  
**Meeting Time:** 10:00 AM  
**Location:** 21021 E Homestead Drive, Red Rock, Az 85145

*Recording On.*

- 1) **Call To Order** Chairman Castaneda called the meeting to order at 10:02 AM.
- 2) **Pledge of Allegiance** The *Pledge of Allegiance* was recited by all present.
- 3) **Roll Call** Chairman Castaneda called roll call. In Attendance:

Chairman Castaneda, Jr.  
Vice-Chair Lassen  
Clerk Neilson  
Director Bauer  
Director Horch (present by phone)  
Counsel Wencker (present by phone)  
Assistant Chief Klein  
One Resident in attendance

- 4) **Recognition of Personnel** NONE
- 5) **Approval of Minutes from the Public Hearing and Regular Board Meeting held June 23, 2015 at 10:00 AM at Station 194 in Red Rock**

Director Bauer moved to approve and accept the minutes from the Public Hearing and Regular Board Meeting held June 23, 2015, at 10:00 AM at Station 194. Clerk Neilson seconded.  
***Motion carried unanimously, 5:0.***

- 6) **Approval of Minutes from the Public Hearing and Regular Board Meeting held June 23, 2015 at 6:00 PM at Station 191 on Silverbell Road**

Director Bauer moved to approve and accept the minutes from the Public Hearing and Regular Board Meeting held June 23, 2015, at 6:00 PM at Station 191. Clerk Neilson seconded.  
***Motion carried unanimously, 5:0.***

- 7) **Call To The Public** NONE

- 8) **Announcements, Current Events & Correspondence**

A "Thank You" letter from a resident was included in the Board packets. Clerk Neilson asked what percent of our calls we receive a "thank you" response from. Chief Klein responded it is less than 1%.

## 9) Report from the Fire Chief

Chief Klein commented that Chief Delfs provided his notes in the Board packets and that he will answer any questions the Board may have in regard to those notes. Chairman Castaneda commented that it was exciting to see that the District received the SAFER grant. Director Horch asked if we were going to be able to sustain the new firefighters hired with the SAFER grant beyond the SAFER performance period. Chief Klein stated that while it is hard for any District or business to predict and budget for more than two years, we are working on a 5-year sustainable budget projection.

## 10) Review, Discussion and possible Action to approve the June 2015 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*.

Vice-Chairman Lassen moved to approve the June 2015 Financial Reports as presented and authorize the Chairman and Clerk to sign the *Certificate of Review*. Director Bauer seconded.  
***Motion carried unanimously, 5:0.***

## 11) Review, Discussion and possible Action regarding repairs to Engine 216.

Chief Klein stated that there was a quote provided in the packet regarding rebuilding the engine, transmission, and differential for Engine 216. This is our only reserve truck and our Mechanic has informed us that it barely passed the pump test this year and, therefore, will probably not pass next year. Director Horch moved to approve the repairs to Engine 216 per the quoted price from Tucson Transmission & Auto Repair. Director Bauer seconded. ***Motion carried unanimously, 5:0.***

## 12) Review, Discussion and possible Action regarding expenditures for new server and microwave link.

Chief explained that the new server has arrived and is being built by Golder Ranch IT. He reminded the Board that this was approved at a previous Board Meeting and stated that an installation date has not been determined yet.

Chief Klein provided an overview of the issues with the current microwave link between Station 191 and Station 194 and how unreliable it is. This link has gone down 4-5 times this year and needs to be improved. Chief Klein mentioned that the direction of the antennas have been aligned to give us the best reception; however, the link is still unreliable. The next option is to replace the flat dishes with cone-shaped dishes which have a wider field of reception and transmission. This will not cost us anything since we already have the cone-shaped dishes. If this does not work, then the District will need to either purchase the hardware and install it ourselves for about \$2500, or contract with a company for the equipment and have them install it for about \$8700.

Chairman Castaneda moved to authorize the staff to change the dishes and determine if the signal is then sufficient. If the signal is still insufficient, the staff is to bring this item back to the Board for further action. Vice-Chairman Lassen seconded. ***Motion carried unanimously, 5:0.***

### 13) Review, Discussion and possible Action regarding the MOU with L4462

Chief Klein explained that Union President, Captain Beatty, reviewed the MOU with the drafted changes and only had one change to Article VI, Section 18, in regard to annual physicals. The last sentence states, "The employee will complete the exam on their off-duty time without compensation". We have been sending our full-time firefighters on-duty for their physicals and he asked that this sentence be removed. Chief Klein explained that if the Board approved the MOU, it would then go to the Union for approval. Chairman Castaneda asked Counsel to explain why the Union needed to "ratify" the MOU. Counsel explained that the Union just had to approve it because it was a contract between two parties.

Vice-Chairman Lassen moved to approve the amended *Memorandum of Understanding* between the Avra Valley Fire District and the International Association of Firefighters, Local 4462, with the following changes: *delete the last sentence under Article VI, Section 18, "The employee will complete the exam on their off-duty time without compensation"*. Director Bauer seconded.  
*Motion carried unanimously, 5:0.*

### 14) Review, Discussion and possible Action regarding the building projects

- *Possible surplus or disposal of existing modular buildings at Stations 192 and 193*

Chief Klein explained that the trailer at Station 193 needed to be removed to build the new station. He stated that we could list the trailer and sell it, or accept an offer made by Southwest Mobile Home Sales, Inc., for \$6,000. If the offer is accepted, we will not need to make any improvements to the trailer and the trailer will be removed by Southwest Mobile Home Sales, Inc., at no cost to the District. Chief Klein explained that if we listed the trailer we would need to spend some money to fix several maintenance issues. Chief Klein also reported that Southwest Mobile Home Sales, Inc., offered the District \$10,000 for the trailer at Station 192. He commented that the District could keep the trailer and use it for storage, but we would need to spend some money for needed maintenance. We could list it for sale but, again, we would need to spend some money on upgrading and maintenance before we could sell it. If we accept the offer from Southwest Mobile Home sales, Inc., there will be no cost for removal of the trailer.

Director Horch moved that the Chief be directed to sell the existing mobile home located at Station 193 at 30300 Amber Sunrise for \$6000, and the existing mobile home located at Station 192 at 16550 Orange Grove Rd for \$10,000 to Southwest Mobile Home Sales as outlined in the proposal dated July 17, 2015. Director Bauer seconded. *Motion carried unanimously, 5:0.*

### 15) Reports of Board Members and Staff

Chairman Castaneda, Vice-Chairman Lassen, Clerk Neilson, Director Bauer, and Director Horch all attended the recent AFDA Conference held at Loew's Ventana in Tucson. Assistant Chief Klein also attended the Conference.

**16) Future Agenda Items**

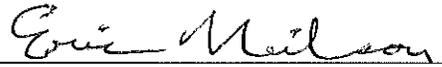
- Microwave link between Station 191 and Station 194

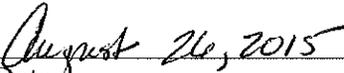
**17) Date of Next Board Meeting August 26, 2015**

**18) Adjournment**

Director Bauer moved to adjourn at 10:50 AM. Vice-Chair Lassen seconded.  
*Motion carried unanimously, 5:0.*

*Recording Off.*

  
\_\_\_\_\_  
Approved

  
\_\_\_\_\_  
Date

**Board Members**

**Luis Castaneda, Jr. Aleyna Lassen Sara Bauer Eric Neilson Brian Horch**

*In accordance with the Federal law and the U.S. Department of Agriculture policy, Avra Valley Fire District is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202)720-6382 (TDD).*