



**MINUTES**  
**AVRA VALLEY FIRE DISTRICT**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**

**Meeting Date:** Wednesday, February 25, 2015  
**Meeting Time:** 10:00 AM  
**Location:** 21021 E Homestead Drive, Red Rock, Az 85145

*Recording On.*

- 1) **Call To Order** Chairman Castaneda called the meeting to order at 10:02 AM.
- 2) **Pledge of Allegiance** The *Pledge of Allegiance* was recited by all present.
- 3) **Roll Call** The roll was called by Secretary Palmquist. In attendance:  

Chairman Castaneda, Jr.	Chief Delfs
Vice-Chair Aleyna Lassen (present by phone)	Assistant Chief Klein
Clerk Eric Neilson	Lorrie Palmquist, Finance/Admin Manager
Director Sara Bauer	
Director Brian Horch	Counsel Wencker (present by phone)

Also, 13 people were in the audience.

4) **Recognition of Personnel**

Chief Delfs publicly recognized and awarded 5-year service pins to:  
William Miller, FF/Paramedic  
Michael Ryder, FF/EMT  
Mark Velasquez, FF/Paramedic

5) **Approval of Minutes from the Regular Board Meeting held January 27, 2015**

Director Bauer motioned to approve the minutes from the regular Board meeting held January 27, 2015. Clerk Neilson seconded. *Motion carried unanimously, 5:0.*

6) **Call To The Public**

Mr. Larry Stewart, 12101 N Musket Rd, inquired about why the playground equipment at the Halberg Park was removed. Chairman Castaneda responded that because this issue is not on the current agenda, Assistant Chief Klein will be excused from the meeting to talk with Mr. Stewart.

7) **Announcements, Current Events & Correspondence**

Three Board members and Chief Delfs will be attending the Special District Meeting on Tuesday, March 3<sup>rd</sup>, 2015, in Casa Grande.

## 8) Chief's Reports

- **Chief Delfs** – training, vehicles, labor relations, personnel, stations, communications

Chief Delfs handed out a hardcopy of his notes. Highlighted topics included:

- AVOCA training sessions were held recently to orient the employees to the new employee wellness program
  - Chief Klein is writing a SAFER grant application which will be submitted
  - The District received a \$6000 grant from Pinal County for HazMat equipment.
  - The agreement with Carondelet Health is still pending due to the liability insurance issue. The Chief commented that with the current lawsuits over community paramedicine programs in several states, the District and Carondelet will take a serious look at all aspects of the contract to address liability issues. He further stated that Avra Valley is currently working under the umbrella of the Golder Ranch Fire District community paramedicine program.
  - The type 3 wildland engine needs a new transmission. Tom is getting quotes, and the lowest price so far is \$3,500. One of the old command trucks also needs a new transmission.
  - Our general contractor is still working with the architect regarding the Station 192 building project.
  - The District has developed a skeleton draft of the 5-year budget shell. This draft contains the known numbers, but we are waiting on some significant items, such as workmans compensation, employee benefits, and corporate liability insurance rates. The property tax levies dropped for both Pima and Pinal counties. The State Oversight Committee has it on their agenda to address this topic.
  - The Arizona Department of Health Services has announced the the Northwest Fire District CON expansion will take place without a hearing. Therefore, our District will have an overlapping CON with Northwest Fire in the area of the Marana Health clinic. The Chief reminded the Board, however, that we have recently signed an IGA with Northwest protecting our interests in that area for the next 5 years.
  - Chief Delfs will be going to Washington, D.C., the first week March to meet with committees on grant funding and PSPRS pensions issues.
- **Chief Klein** - operations and response times

Chief Klein addressed the Board stating that the District has met its' response times. He commented that Station 194 has run 40 calls since opening on January 2, 2015, including one critical save call.

## 9) Review, Discussion and possible Action to approve the January 2015 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*.

Director Horch motioned to approve the January 2015 financial reports and authorize the Chairman and Clerk to sign the *Certificate of Review*. Director Bauer seconded. ***Motion carried unanimously, 5:0.***

**10) Review, Discussion and possible Action regarding the building projects**

Since Chief Delfs updated the Board on the progress of the building projects under agenda item #8 above, there was no further discussion.

**11) Reports of Board Members and Staff**

The Chairman, Clerk Neilson and Director Bauer attended the recent Pinal Partnership breakfast.

**12) Future Agenda Items**

- Budget  
Clerk Bauer expressed a desire to review several line item expenditures. Chief Delfs invited the Board members to come into the office at any time for questions concerning the budget. He commented that we hope to have answers to the unknowns for a preliminary draft to be presented at the April Board meeting.
- Chief Delfs evaluation will be at the next meeting. He will receive a written 24 hour notice.

**13) Date of Next Board Meeting - Wednesday, March 25, 2015**

**14) Adjournment**

Director Bauer motioned to adjourn. Director Horch seconded. *Motion carried unanimously, 5:0.* Meeting adjourned at 10:34 AM.

Recording Off.

*Eric Neilson*

Approved

*3/25/15*

Date

**Board Members**

**Luis Castaneda, Jr. Aleyna Lassen Sara Bauer Eric Neilson Brian Horch**

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