

**MINUTES**  
**Avra Valley Fire District**  
**PUBLIC SAFETY PERSONNEL RETIREMENT BOARD**  
**Meeting of Friday, April 26, 2019 at 8:30 AM**  
**ST 194 21021 E Homestead Dr, Red Rock, AZ**

*The order of the Agenda may be altered or changed by the Local Board. Members of the Local Pension Board may attend by telephone or conference call.*

1. **CALL TO ORDER** Chairman Neilson called the meeting to order at 8:48 AM.
2. **PLEDGE OF ALLEGIANCE** The *Pledge of Allegiance* was recited by all present.
3. **ROLL CALL** Ms. Palmquist called roll. In attendance:
- |                     |                                      |
|---------------------|--------------------------------------|
| Clerk Eric Neilson  | Captain Tony Donaldson               |
| Director Bill Scott | Captain Lyle Kennedy, absent/excused |
| Lorrie Palmquist    | Chief Delfs                          |

4. **CONSENT AGENDA**

- A. Approval of Minutes from the meeting held November 16, 2018
- B. New Hires: NONE
- C. Separation of service: Captain William Miller

Director Scott motioned to approve the *Consent Agenda*. Captain Donaldson seconded. *Motion carried unanimously, 4:0.*

5. **REVIEW, DISCUSSION AND POSSIBLE ACTION TO REAPPOINT BY ACCLAMATION CAPTAIN TONY DONALDSON TO ANOTHER 4 YEAR TERM ON THE LOCAL PENSION BOARD WITH TERM EXPIRING IN APRIL 2023.**

Director Scott motioned to reappoint by acclamation Captain Tony Donaldson to another 4-year term on the Local Pension Board with term expiring in April 2023. Chairman Neilson seconded. *Motion carried unanimously, 4:0.*

6. **REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPOINT LORRIE PALMQUIST TO ANOTHER 4 YEAR TERM ON THE LOCAL PENSION BOARD WITH TERM EXPIRING IN APRIL 2023.**

Director Scott motioned to appoint Lorrie Palmquist to another 4-year term on the Local Pension Board with term expiring in April 2023. Captain Donaldson seconded. *Motion carried unanimously, 4:0.*

7. **REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE THE UNIFORM RULES OF LOCAL BOARD PROCEDURE PURSUANT TO A.R.S. 38-847(F)**

Chief Delfs addressed the Board stating that the PSPRS has had several changes over the past few years. The Local Board does not need to change any policies, but does need to adopt the *Uniform Rules of Procedure* which already reflect conformity with recent legislative changes in the PSPRS. Chairman Neilson motioned to approve the *Uniform Rules of Local Board Procedure*. Captain Donaldson seconded. *Motion carried unanimously, 4:0.*

8. **REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE THE REQUIRED WEBSITE POSTING PER ARS 38-863.01:**

*Each governing body of an employer which makes regular contributions to the Public Safety Personnel Retirement System shall annually adopt and post a pension funding policy which shall include funding objectives and define a timeline for reaching the targeted funded ratio.*

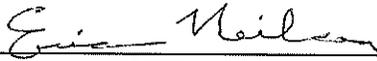
Chief Delfs addressed the Board stating that this is a new statute which requires each PSPRS employer to publish a pension funding plan. At the last Local Board meeting in November, the Local Board approved the format for the publication. The District has received the funding amounts from the PSPRS which can be input into the previously approved notification format. The pension funding policy reflects conformity with recent changes in the PSPRS. Chairman Neilson motioned to approve the required website posting per ARS 38-863.01. Director Scott seconded. *Motion carried unanimously, 4:0.*

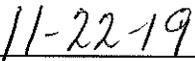
**9. ACCEPTANCE OF THE EMPLOYER RATE OF 17.60% AND THE FY2020 EMPLOYER MATCH FOR THE 401(a) DEFINED CONTRIBUTION WHICH HAS BEEN AVERAGING \$1,600 PER PAY PERIOD**

Chief Delfs explained that the PSPRS has a goal for everyone to be 100% funded within 20 years. Tier 1B has been done away with, and those employees who were in that tier are now in Tier 1. Chairman Neilson motioned to accept the employer rate of 17.60% and the FY20 employer match for the 401(a) defined contribution. Director Scott seconded. *Motion carried unanimously, 4:0.*

**10. ADJOURNMENT**

Director Scott motioned to adjourn the meeting. Captain Donaldson seconded. *Motion carried unanimously, 4:0.* Meeting adjourned at 9:01 AM.

  
\_\_\_\_\_  
SIGNED

  
\_\_\_\_\_  
DATE