

**MINUTES**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**

**Meeting Date:** Thursday, November 20, 2025  
**Meeting Time:** 4:30 PM  
**Location:** 21021 E. Homestead Drive, Red Rock, AZ 85145

Recording On

**1. CALL TO ORDER**

The Chairman called the meeting to order at 4:32 PM.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**3. ROLL CALL AND CONFIRMATION OF A QUORUM**

**Board Members in Attendance**

Chairman Castaneda, by Zoom  
 Vice-Chairman Armendarez  
 Director Goss  
 Director Neilson

**Staff in Attendance**

Chief Delfs  
 Lorrie Palmquist

**Others in Attendance**

Counsel Wencker

**Absent/Excused**

Clerk Bren  
 Assistant Chief Klein

**4. RECOGNITION OF PERSONNEL NONE**

**5. CALL TO THE PUBLIC NONE**

**6. ANNOUNCEMENTS, CURRENT EVENTS & CORRESPONDENCE**

A brief summary of announcements, current events, correspondence, and other information concerning the District. The Governing Board is prohibited from proposing, discussing, deliberating, and/or taking legal action on any matters under this Agenda item, unless specifically listed as an item elsewhere on this Agenda.

AFDA Conference January 14-16, 2026 Laughlin, NV

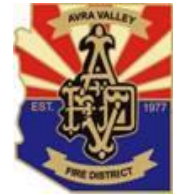
**7. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING THE ADOPTION OF THE MINUTES FROM THE REGULAR MEETING HELD ON OCTOBER 23, 2025**

Director Goss motioned to adopt the Minutes from the regular meeting held on October 23, 2025. Director Neilson seconded. *Motion carried unanimously, 4:0.*

**8. CHIEF'S REPORT**

The Fire Chief may update the Board on items of interest relating to but not limited to the following: fire suppression, EMS and wildland services, response times, vehicles, facilities, labor relations, personnel, finance, grants, communications and/or training. Alternatively, the Fire Chief may provide written comments in the Board member's packets or by email. The Board members may ask clarifying questions and they may direct the Chief to place items on future agendas for further discussion or action.

Chief Delfs announced that Battalion Chief Kennedy intends to retire at the end of December. We will be promoting in the Spring to fill that position.



**9. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE THE OCTOBER 2025 FINANCIAL REPORTS AND AUTHORIZE THE CHAIRMAN AND CLERK TO SIGN THE CERTIFICATE OF REVIEW**

Director Goss motioned to approve the October 2025 financial reports and authorize the Chairman and Clerk to sign the *Certificate of Review*. Director Neilson seconded. ***Motion carried unanimously, 4:0.***

**10. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE THE REVISED FINGERPRINT POLICY**

Chief Delfs commented that per the recent triennial fingerprint audit, we were asked to add some additional wording to Section VI, subsection D. Vice-Chairman Armendarez motioned to approve the revised fingerprint policy. Director Goss seconded. ***Motion carried unanimously, 4:0.***

**11. REPORTS OF BOARD MEMBERS AND STAFF**

Chairman Castaneda expressed thanks and appreciation for the outpouring of support during the recent loss of his brother. Chief Delfs announced that he will be traveling out of the Country for the holidays, as well as in April to support his wife in the Boston Marathon.

**12. FUTURE AGENDA ITEMS**

The Board may not discuss or take any action on topics presented for future agendas.

- Election of officers for the Fire Board
- Reappointment of member to the Local Pension Board

**13. DATE OF NEXT BOARD MEETING**

The date of the next Board meeting will be December 18, 2025.

**14. ADJOURNMENT**

Vice-Chairman Armendarez motioned to adjourn the meeting. Director Goss seconded. ***Motion carried unanimously, 4:0.*** Meeting adjourned at 4:48 PM.

**Recording off**

*Luis Castaneda*

12-18-25

\_\_\_\_\_  
SIGNED

\_\_\_\_\_  
DATE

**BOARD MEMBERS**

**LUIS CASTANEDA, JR. THOMAS ARMENDAREZ CODY BREN ERIC NEILSON MICHELLE STARK-GOSS**

In accordance with the Federal law and the U.S. Department of Agriculture policy, Avra Valley Fire District is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202)720-6382 (TDD).