

# MINUTES

## AVRA VALLEY FIRE DISTRICT REGULAR MEETING OF THE BOARD OF DIRECTORS



Meeting Date: Thursday, February 24, 2022  
Meeting Time: 4:00 PM  
Location: 21021 E. Homestead Drive, Red Rock, AZ 85145

### RECORDING ON

1) **Call To Order** Chairman Castaneda called the meeting to order at 4:01 PM.

2) **Pledge of Allegiance to the Flag of the United States of America**

3) **Roll Call and Confirmation of a Quorum**

Chairman Castaneda, Jr, present by phone

Vice-Chairman Bauer, absent/excused

Clerk Neilson

Director Armendarez

Director Haffner , absent/excused

Chief Delfs

Assistant Chief Klein

Lorrie Palmquist (present by phone)

Counsel Wencker (present by phone)

4) **Recognition of Personnel** None

For next month, the District will present badges to several new firefighters and to one newly promoted Captain.

5) **Call To The Public** None

6) **Announcements, Current Events & Correspondence**

*A brief summary of announcements, current events, correspondence, and other information concerning the District. The Governing Board is prohibited from proposing, discussing, deliberating, and/or taking legal action on any matters under this agenda item, unless specifically listed as an agenda item elsewhere on this agenda.*

- Marana State of the Town Address and Luncheon – April 14, 2022, Ritz-Carlton
- AFDA Summer Conference - July 12-14, 2022, Renaissance Glendale
- Update from the annual PSPRS Local Board employer conference

7) **Review, Discussion and possible Action regarding the following items for consent:**

*A consent agenda allows the Board to approve several items simultaneously without the need to file separate motions for each item. Items are usually believed to be non-controversial and do not require further explanation. Any Board Member may ask that an item be removed from the consent calendar and considered separately.*

- **Minutes from the regular meeting held January 27, 2022**

Clerk Neilson motioned to approve the Consent Agenda. Director Armendarez seconded.  
**Motion carried unanimously, 3:0.**

8) **Chief's Report**

The Fire Chief may update the Board on items of interest relating to but not limited to the following: Response times, vehicles, facilities, labor relations, personnel, finance, grants, communications and/or training. Alternatively, the Fire Chief may provide written comments in the Board Member's packets or by email. The Board Members may ask clarifying questions and they may direct the Chief to place items on future agendas for further discussion or action.

The Chief highlighted the following items from his report:

- A new ambulance chassis has been reserved so that it will be available within the upcoming fiscal year. If we wait, we are longer than one year out for build and delivery.
- We received a clean audit report. The auditors will present the audit report at the April meeting. All three required opinions were clean including overall financial position, internal controls and compliance with regulations, laws and standards.

9) **Review, Discussion and possible Action** to modify and/or approve the January 2022 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*.

Chief Delfs stated that we are 58% through the current fiscal year and have expended 58% of the budget. Director Armendarez motioned to approve the January 2022 financial reports and authorize the Chairman and Clerk to sign the *Certificate of Review*. Clerk Neilson seconded.  
*Motion carried unanimously, 3:0.*

10) **Reports of Board Members and Staff**

11) **Future Agenda Items**

12) **Date of Next Board Meeting**                      **March 24, 2022**

13) **Adjournment**

Director Armendarez motioned to adjourn the meeting. Clerk Neilson seconded.  
*Motion carried unanimously, 3:0.* Meeting adjourned at 4:11 PM.  
**Recording Off.**

Eric Neilson  
**SIGNED**

3/24/22  
**DATE**

**Board Members**

**Luis Castaneda, Jr.    Sara Bauer    Eric Neilson    Thomas Armendarez    James Haffner**

*In accordance with the Federal law and the U.S. Department of Agriculture policy, Avra Valley Fire District is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202)720-6382 (TDD).*