

MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS

Meeting Date: Thursday, September 18, 2025

Meeting Time: 4:30 PM

Location: 21021 E. Homestead Drive, Red Rock, AZ 85145

Recording On.

1. CALL TO ORDER

Clerk Bren called the meeting to order at 4:32 PM

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

3. ROLL CALL AND CONFIRMATION OF A QUORUM

Board Members in Attendance

Vice-Chairman Armendarez, via phone
 Clerk Bren
 Director Goss
 Director Neilson

Staff in Attendance

Chief Delfs
 Lorrie Palmquist

Others in Attendance

Counsel Wencker

Absent/Excused

Chairman Castaneda
 Assistant Chief Klein

4. RECOGNITION OF PERSONNEL NONE

5. CALL TO THE PUBLIC NONE

6. ANNOUNCEMENTS, CURRENT EVENTS & CORRESPONDENCE NONE

7. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING THE ADOPTION OF THE MINUTES FROM THE REGULAR MEETING HELD ON AUGUST 28, 2025

Director Goss motioned to adopt the Minutes from the regular meeting held on August 28, 2025.

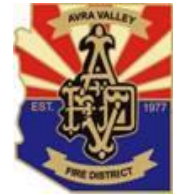
Director Neilson seconded. *Motion carried unanimously, 4:0*

8. CHIEF'S REPORT

The Fire Chief may update the Board on items of interest relating to but not limited to the following: fire suppression, EMS and wildland services, response times, vehicles, facilities, labor relations, personnel, finance, grants, communications and/or training. Alternatively, the Fire Chief may provide written comments in the Board member's packets or by email. The Board members may ask clarifying questions and they may direct the Chief to place items on future agendas for further discussion or action.

The Chief highlighted the following items from his report:

- As part of the District's cancer reduction initiative, we are still awaiting grant funds which can be utilized for exhaust filters.
- Battalion Chief Calhoun attended a "Struggle Well" course which he is recommending for all staff. This course provides an evidence-based transformative approach that equips personnel with lifelong skills to turn adversity into growth while fostering a healthier organizational culture.



9. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE THE AUGUST 2025 FINANCIAL REPORTS AND AUTHORIZE THE CHAIRMAN AND CLERK TO SIGN THE CERTIFICATE OF REVIEW

Vice-Chairman Armendarez motioned to approve the August 2025 financial reports and authorize the Chairman and Clerk to sign the *Certificate of Review*. Director Goss seconded.

Motion carried unanimously, 4:0.

10. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE THE REVISED FINGERPRINT POLICY

Chief Delfs explained that the tri-annual fingerprint audit has recently taken place. The existing policy needs to be updated per recent changes and additions to the fingerprinting procedure for the District.

Director Goss motioned to approve the revised fingerprint policy. Vice-Chairman Armendarez seconded. *Motion carried unanimously, 4:0.*

11. REPORTS OF BOARD MEMBERS AND STAFF

Clerk Bren stated that the Red Rock Elementary School approached him about partnering with Avra Valley Fire District. Chief Delfs responded that he was contacted, and that the school has been given contact information for one of our Battalion Chiefs who will follow up with them.

12. FUTURE AGENDA ITEMS

The Board may not discuss or take any action on topics presented for future agendas.

13. DATE OF NEXT BOARD MEETING

The date of the next Board meeting will be October 23, 2025.

14. ADJOURNMENT

Director Neilson motioned to adjourn the meeting. Director Goss seconded.

Motion carried unanimously, 4:0. Meeting adjourned at 4:47 PM.

Recording Off.

Cody Bren

10-23-25

SIGNED

DATE

BOARD MEMBERS

LUIS CASTANEDA, JR. THOMAS ARMENDAREZ CODY BREN ERIC NEILSON MICHELLE STARK-GOSS

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