

**MINUTES**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**

**Meeting Date:** Friday, November 22, 2019

**Meeting Time:** 8:00 AM

**Location:** 21021 E. Homestead Drive, Red Rock, AZ 85145

**RECORDING ON**

**1. CALL TO ORDER**

Chairman Castaneda called the meeting to order.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**3. ROLL CALL AND CONFIRMATION OF A QUORUM**

**Board Members in Attendance**

Chairman Castaneda

Vice-Chairman Bauer

Clerk Neilson

Director Armendarez, by phone

Director Haffner

**Staff Members in Attendance**

Chief Delfs

Assistant Chief Klein

Lorrie Palmquist

**Others in Attendance**

Counsel Wencker, by phone

**4. RECOGNITION OF PERSONNEL**

Firefighter Louis Rojas 5 Year Pin

Chief Delfs introduced Firefighter Louis Rojas to the Board, commenting the he is really a person who gets the job done. The District has benefitted by his many talents, including the recent rehab on our Type 3 and Type 6 engines

**5. CALL TO THE PUBLIC** NONE

**6. ANNOUNCEMENTS, CURRENT EVENTS & CORRESPONDENCE**

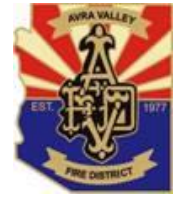
The AFDA Conference Schedule for the January conference in Laughlin is available. Please let the District know as soon as possible if you plan to attend.

**7. REVIEW, DISCUSSION AND POSSIBLE ACTION TO ELECT OFFICERS OF THE AVRA VALLEY FIRE BOARD OF DIRECTORS**

Director Neilson nominated Luis Castaneda for the Chairman position. Director Armendarez seconded the nomination. Mr. Castaneda accepted the nomination. There were no other nominations for Chairman of the Board. Mr. Castaneda will remain as Chairman of the Board by acclamation.

Chairman Castaneda nominated Director Sara Bauer for Vice-Chairman. Director Neilson seconded the nomination. Ms. Bauer accepted the nomination. There were no other nominations. Ms. Bauer will remain as Vice-Chairman of the Board by acclamation.

Vice-Chairman Bauer nominated Director Eric Neilson for Clerk of the Board. Director Haffner seconded. Mr. Neilson accepted the nomination. There were no other nominations. Mr. Neilson will remain Clerk of the Board by acclamation.



**8. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING THE FOLLOWING ITEMS FOR CONSENT:**

Minutes from the regular meeting held on October 25, 2019

Vice-Chairman Bauer motioned to approve the Consent Agenda. Director Haffner seconded.

*Motion carried unanimously, 5:0.*

**9. CHIEF'S REPORT**

The Fire Chief may update the Board on items of interest relating to but not limited to the following: fire suppression, EMS and wildland services, response times, vehicles, facilities, labor relations, personnel, finance, grants, communications and/or training. Alternatively, the Fire Chief may provide written comments in the Board member's packets or by email. The Board members may ask clarifying questions and they may direct the Chief to place items on future agendas for further discussion or action.

Chief Delfs commented on the following items from his report which was included in the packets:

Thanks to Assistant Chief Klein, the District has recently completed an upgrade of the communication systems.

The District telephones are outdated and support is unavailable. The District is looking into other options, including VOIP service.

Ms. Palmquist will be relocating to Minneapolis soon. We have been conducting a trail run of the processes which will be done remotely.

**10. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE THE OCTOBER 2019 FINANCIAL REPORTS AND AUTHORIZE THE CHAIRMAN AND CLERK TO SIGN THE CERTIFICATE OF REVIEW**

Vice-Chairman Bauer motioned to approve the October 2019 financial reports. Clerk Neilson seconded.

*Motion carried unanimously, 5:0.*

**11. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION 2019-04 TO ANNEX PROPERTY LOCATED AT 9801 N. NEEDMORE WAY INTO THE AVRA VALLEY FIRE DISTRICT**

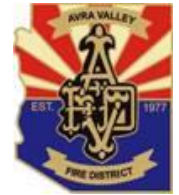
Chairman Castaneda motioned to approve Resolution 2019-04 to annex property located at 9801 N Needmore Way into the Avra Valley Fire District. Vice-Chairman Bauer seconded. *Motioned carried unanimously, 5:0.*

**12. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION 2019-05 TO ANNEX PROPERTY LOCATED AT 9845 N. NEEDMORE WAY INTO THE AVRA VALLEY FIRE DISTRICT**

Chairman Castaneda motioned to approve Resolution 2019-05 to annex property located at 9845 N Needmore Way into the Avra Valley Fire District. Vice-Chairman Bauer seconded. *Motioned carried unanimously, 5:0.*



**AVRA VALLEY FIRE DISTRICT**  
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 Marana, AZ 85653  
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 www.avfire.org



**13. REPORTS OF BOARD MEMBERS AND STAFF** NONE

**14. FUTURE AGENDA ITEMS** None Noted

The Board may not discuss or take any action on topics presented for future agendas.

**15. DATE OF NEXT BOARD MEETING**

The date of the next Board meeting will be December 27, 2019.

**16. ADJOURNMENT**

Vice-Chairman Bauer motioned to adjourn the meeting. Director Haffner seconded.

**Motion carried unanimously, 5:0.** Meeting adjourned at 8:33 AM.

**RECORDING OFF**

*Eric Neilson*

**12-27-19**

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**SIGNED**

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**DATE**

**BOARD MEMBERS**

**LUIS CASTANEDA, JR. SARA BAUER THOMAS ARMENDAREZ ERIC NEILSON JAMES HAFFNER**

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